

Formal Notice: Internal Dilapidation Surveys

Dear Resident,

This letter serves as formal notification that internal dilapidation surveys will be undertaken at the UNO Apartments between:

Monday 21st and Friday 25th September 2026.

These surveys form an essential part of the project's compliance and quality-assurance process.

Each visit is short and typically lasts no more than 10 minutes. No intrusive works will be undertaken during the visit, and residents are welcome to accompany the Resident Liaison Officer throughout the inspection. During the appointment, the Resident Liaison Officer Michael Morgan will:

- Introduce themselves and explain the survey process.
- Conduct a brief inspection of internal areas
- Take photographs of walls, windows, doors and other building elements where required.

How to prepare:

To help us complete the survey efficiently, we kindly ask that you:

- Ensure access is available to all rooms and areas within the property.
- Secure any pets before the appointment

The purpose of these photographs / Dilapidation Surveys is to document the pre-works condition of your property. This ensures full transparency and enables us to address any accidental damage that may occur during the construction works.

You will be notified in advance of your appointment, and every effort will be made to accommodate your availability.

Should you have any questions, please contact the Resident Liaison Officer directly.

Yours Sincerely,

Michael Morgan Resident Liaison Officer

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